**Meeting time 15.04.2021 9:30PM**

* *\*Re-plan work to fit current due date.*
* Relevant Information surrounding the feedback of selected Project Idea.
* Detailed Project Rundown (*Expand and plan elements for future assignments*)
* Begin MS Teams PDF & Report PDF Layout/Documents.
* Documentation of Meetings (Agenda, Notes, Recordings etc.)
* Descriptions, Logs and Comments regarding GitHub repo and MS Teams.
* Group Reflection & Feedback (Towards end of Week & Assignment).
* Wrap up all non-Project Content.
* 7.2.1 Has anyone looked at this yet?

“This activity we will do some group work. In the group you are in for your assessment, get together and write a report to your employer on a strategic plan to protect the company's data. You are the IT team and you need to come up with a plan to protect the data of your present company. Write a 500 word plan outlining what the company should do with the data and what they shouldn't do. Include some dangers in data storage, government policy, and consequences of something going wrong with the data. Work as a group to choose a fictitious company, research how you would protect the data, and warn against the dangers involved in storing data.”